

Bath & North East Somerset Council

MEETING/ DECISION MAKER:	Alice Park Trust Sub Committee	
MEETING/ DECISION DATE:	22nd August 2016	EXECUTIVE FORWARD PLAN REFERENCE:
TITLE:	Appointment of Independent Members to the Sub-Committee	
WARD:	Lambridge	
AN OPEN PUBLIC ITEM		
List of attachments to this report:		
Please list all the appendices here, clearly indicating any which are exempt and the reasons for exemption		
None		

1 THE ISSUE

- 1.1 The Alice Park Sub-Committee is required to appoint 2 x independent members with non-voting rights to assist in the running of the Trust.
- 1.2 These roles have been advertised and 10 applications have been received. The Trust is asked to decide how it shortlists and appoints the independent members.

2 RECOMMENDATION

The Alice Park Trust Sub-committee is asked to agree the following recommendations:

- 2.1 Delegate to the chair of the Charitable Trust Board and the chair of the Alice Park Trust Sub-Committee and Lead Officer, the role of interviewing and appointing the two most suitable candidates against shortlist criteria agreed by them.
- 2.2 The Sub-Committee can, in addition to the independent members, seek the advice of additional specialists when discussing specific issues as & when it sees fit.

3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 3.1 The independent members will be paid reasonable expenses in line with the Council's published rates.

3.2 The delegated authority recommended makes best use of the Sub-Committee time.

4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

4.1 The Charitable Trust Board have agreed the make-up of the Sub-Committee to include 2 x independent members with non-voting rights.

4.2 The Council is sole corporate trustee of the Alice Park Trust and the sub-committee's terms of reference are to undertake the operational management functions in respect of the Alice Park site and its resources, in accordance with Trust's objects and the duties it owes pursuant to the Charities legislation.

4.3 The objects of the trust require the land bequeathed to be used as a public park and children's recreation ground. The committee must consider whether any proposed use falls within the trust's objectives, and if so whether to permit the use requested. If it permits the use then it must decide on what terms, in order to ensure effective use of the park whilst minimising any conflict between the different uses to which the park is subject to under the terms of the trust deed.

5 THE REPORT

5.1 The positions have been advertised and 10 applications have been received. These now need to be shortlisted to an agreed criteria, interviewed and appointed.

5.2 In order to make this process less onerous for applicants it is recommended to keep the interview panel to a maximum of 3.

5.3 To streamline the shortlisting process it is recommended that the 3 members of the interview panel are responsible also for the shortlisting. Some suggested criteria for shortlisting is detailed in section 6 below.

6 RATIONALE

6.1 Suggested criteria for shortlisting applicants includes:

- A regular active user of the park
- Has specialist related knowledge – eg ecology, outdoor event management, horticulture, fundraising
- Does not have a vested interest in the park that might compromise strategic discussions , eg if the person who currently uses the park to provide a personal training service but does not pay anything towards the park was to be party to discussions around introducing a fee element this would be deemed a conflict of interest.

The criteria to be developed and agreed by the Chair of the Charitable Trust Board, and/or the Chair of the Sub-Committee, and the Lead Officer.

7 OTHER OPTIONS CONSIDERED

7.1 To include other members of the Sub-Committee in the shortlisting and interview process. This has been discounted as being too onerous for applicants and a time consuming approach.

8 CONSULTATION

- 8.1 The advert was placed on the Council website, on noticeboards at the park, advertised on social media by the Council, and sent to the Alice Park Café Concession holder who had also agreed to advertise the roles. The closing date for applications was 1st August.
- 8.2 The S 151 Officer or his representative has not had opportunity to comment on this report. Any decisions taken will be subject to their advice.

9 RISK MANAGEMENT

- 9.1 A risk assessment related to the issue and recommendations has not been undertaken.

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Background papers	
Please contact the report author if you need to access this report in an alternative format	